

NOTICE OF MEETING AND AGENDA

Board of Trustees Meeting of the Hakone Foundation

**** MEETING IS IN-PERSON****

Dinner at 6.30 pm.

Meeting at 7 pm.

Thursday, October 17, 2024.

Meeting Location : Lower House, Hakone Gardens

- I. Roll CALL
- II. REPORT ON POSTING OF AGENDA : October 14, 2024.
- III. COMMUNICATIONS FROM PUBLIC.
Oral communications on Non-Agendized Items
(Any member of the public will be allowed to address the Foundation Board for up to three minutes on matters not on the agenda. The law generally prohibits the Foundation Board from discussing or taking action on such items. However, the Foundation Board may instruct staff accordingly regarding Oral Communications under Foundation Board Directors to Staff).
Foundation Board Direction to Staff
Instruction to Staff regarding actions on Communications on Non-agendized Items.
- IV. Consent Calendar (Members of the public may comment on any item up to three minutes).
 1. Minutes of the August 15, 2024 Hakone Foundation Board of Trustee meeting.
Action: Approve minutes.
 2. Minutes of Executive Committee re. renewal of Board Members term for Beverly Harada, Emily Lo, Phyllis Tung.
Action: Approve minutes.
- V. COMMUNICATION
Introduction of new Executive Director Meredith Lee.
- VI. TREASURER'S REPORT
(Members of the public may comment on any item for up to three minutes).
 1. Financial report ending August 31, 2024.
Action : Discuss and accept report.
 2. Update on banks and investments.
Action : Discuss and accept report.
 3. Approve check log.
Action : Review and approve.

VII. NEW BUSINESS

(Members of the public may comment on any item for up to three minutes).
Membership renewal.

VIII. OLD BUSINESS

(Members of the public may comment on any item for up to three minutes).

1. Report on potential trip to Japan

IX. REPORT FROM THE EXECUTIVE DIRECTOR

1. Monthly Report

Action: Discuss and accept report.

X. REPORT FROM THE BOARD CHAIR

(Members of the public may comment on any item for up to three minutes)

XI Upcoming Board Meeting and event dates.

XII ADJOURNMENT

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Foundation's Office in advance. Please call 408-741-4994. Pursuant to Government Code, this agenda was posted at the Saratoga City Hall and www.hakone.com on October 14, 2024.
