

NOTICE OF MEETING AND AGENDA

Board of Trustees Meeting of the Hakone Foundation

**\*\* MEETING IS IN-PERSON\*\***

Dinner at 6.30 pm.

Meeting at 7 pm.

Thursday, June 20, 2024

Meeting Location: Lower House, Hakone Gardens

- I. Roll CALL
- II. REPORT ON POSTING OF AGENDA : June 17, 2024.
- III. COMMUNICATIONS FROM PUBLIC.  
Oral communications on Non-Agendized Items  
(Any member of the public will be allowed to address the Foundation Board for up to three minutes on matters not on the agenda. The law generally prohibits the Foundation Board from discussing or taking action on such items. However, the Foundation Board may instruct staff accordingly regarding Oral Communications under Foundation Board Directors to Staff).  
Foundation Board Direction to Staff  
Instruction to Staff regarding actions on Communications on Non-Agendized Items.
- IV. Consent Calendar (Members of the public may comment on any item up to three minutes).
  1. Minutes of the April 18, 2024 Hakone Foundation Board of Trustee meeting.  
Action: Approve minutes.
  2. Minutes of the Finance Committee Meeting May 15, 2024.
- V. COMMUNICATION
- VI. TREASURER'S REPORT  
(Members of the public may comment on any item for up to three minutes).
  1. Financial report ending March 31, 2024.  
Action: Discuss and accept report.
  2. Update on banks and investments.  
Action: Discuss and accept report.
  3. Approve check log.  
Action: Review and approve.

- VII. Final review of proposed budget for fiscal year 2024-25  
Action: Discuss and approve
- VIII. NEW BUSINESS  
Update on Events Department.
- IX. OLD BUSINESS  
(Members of the public may comment on any item for up to three minutes).
  - 1. Report on trip to Japan
  - 2. Report on Legacy Program.
- X. REPORT FROM THE EXECUTIVE DIRECTOR
  - 1. Monthly Report  
Action: Discuss and accept report.
- X. REPORT FROM THE BOARD CHAIR
- XI Upcoming Board Meeting and event dates.
- XII ADJOURNMENT  
In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Foundation's Office in advance. Please call 408-741-4994. Pursuant to Government Code, this agenda was posted at the Saratoga City Hall and [www.hakone.com](http://www.hakone.com) on June 17, 2024.

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