



Hakone Foundation

# GROUP DOCENT TOUR, TEA/KIMONO APPLICATION

## Hakone Estate & Gardens

Add: 21000 Big Basin Way or P.O. Box 2324 Saratoga, CA 95070 [www.hakone.com](http://www.hakone.com)

Email: [christine.vida@hakonegardens.org](mailto:christine.vida@hakonegardens.org) or [events@hakonegardens.org](mailto:events@hakonegardens.org) Tel: (408)741-4994 ext. 101

Name of Group: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Name of Person in Charge: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_

Date & Time requested: \_\_\_\_\_

**Please check that applies:** (Note: All activities are available on weekdays only)

- Docent Tour**  
\$15.00 per adult; \$13.00 per student/senior
- Tea Ceremony**  
\$25.00 per adult; \$20.00 per student/senior
- Docent Tour & Tea Ceremony**  
\$30.00 per adult \$25.00 per student/senior
- Tea Ceremony & Kimono Demonstration\***  
\$30.00 per adult; \$25.00 per student/senior
- Docent Tour, Tea Ceremony & Kimono\* Wearing Demonstration\***  
\$35.00 per adult; \$30.00 per student/senior
- Origami & Storytelling – Wed. or Thurs. Only.** Children (ages 5-10) \$15.00 per child
- Docent Tour, Origami & Storytelling**  
Children (5-10) \$20.00 per child  
Chaperone \$15 (for Docent Tour)

**\*For Kimono wearing demonstration, upon availability only.**

**Estimated attendance:** Adults ( ) x \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 Students/Seniors ( ) x \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 Total \$ \_\_\_\_\_

**Non-Refundable Registration Deposit:** \$30 required to secure reservation.

- Student: age 5 - 17.
- Senior: age 65+
- Group rate over 30 people available.
- Payment by cash, check or major credit cards accepted.
- Fees include admission and parking. Fees subject to change without notice.
- Requires **2 weeks** in advance notice.
- Minimum number required: **5 people.**
- The final number of participants must be notified to Hakone a week before the event and the payment must be committed accordingly.

Applicant hereby agrees to hold the Hakone Foundation, its Trustees, the City of Saratoga, its City Council, the individual members thereof, and all the officers, agents and employees free and harmless from any loss, damage, liability, cost or expense that may arise during or be caused in any way by such use or occupancy of recreational facility. I, the undersigned, hereby certify that I will be personally responsible on behalf of the applicant for any damage sustained to the buildings, furniture, equipment or grounds, accruing through occupancy or use of the facility by the applicant. Any lost equipment or damages shall be compensated. I hereby certify that I have read and understand the Park Use Policy and will abide by any special conditions herein and set forth. I certify that the intended use is in compliance with said rules and regulations, application instructions and any specific use regulations subject to advance payment of all fees.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



Hakone Foundation

## GROUP TOUR/TEA CEREMONY GUIDELINES

Hakone is the oldest Japanese and Asian estate garden in the Western Hemisphere, established in 1915. It is one of the prime landmarks by the National Trust for Historic Preservation. It is an authentic replica of Japanese Samurai or Shogun's estate garden, designed by one of descendents of the imperial gardening family members. We appreciate your respecting the serenity and tranquility that Hakone Estate and Gardens offers. Please observe the following guidelines.

1. Please call the Events Office at 408-741-4957 to confirm that the date and time requested is available. Office hours are 9 AM to 5 PM, Monday through Friday.
2. **NO BUSES LONGER THAN 30 FEET ARE ALLOWED.** Due to sharp turns and the steep grade of the entry road, vehicles larger than 24 passenger busses are prohibited. Buses longer than 30 feet may be parked at the base of the drive-up way (Big Basin Way). There is a hiking trail (1/4 mile) that visitors may walk from Big Basin Way to the Gardens.
3. Open hours are 10:00 AM to 5:00 PM, Monday through Friday, and 11:00 AM through 5:00 PM Saturday and Sunday. All docent tours and tea ceremonies must be completed during these hours.
4. Please arrive 15 to 20 minutes (depending on the size of your group) prior to your scheduled time to pay the fees at the Gift shop, collect, and organize your group together. Tours and Tea Ceremony each take 45 to 60 minutes, depending on the size of your group.
5. Because paths and walkways are covered with either gravel or rock, the Gardens have a limited access to wheelchairs.
6. Please wear comfortable clothes and walking shoes. Be prepared to remove shoes and sit on the floor if you are having a ceremony in a Tatami room. A pair of socks is always required to be worn on the Tatami mats.
7. Children should always be supervised, preferably at least one adult per five children. Please have them refrain from running around, shouting, or kicking the gravel, so that other visitors who come to experience the tranquility won't be disturbed and can enjoy as well. Please do not throw any objects into the Koi pond, including coins. These delicate fish suffer as a consequence.
8. Docent guides are dedicated and are unpaid volunteers. Please appreciate their time and efforts.

Thank you for adhering to these guidelines. We hope that your visit to Hakone will be an enjoyable, unique, and pleasant experience.